

Oral Recordings Permission Agreement

(Please sign **before** interview)

This form shows how your recorded interview is added to the collections of Gloucestershire Archives and its partners (collectively called “The Archives”). By signing it, you agree to take part in the interview and allow The Archives to store and use your personal data, now and in the future, to administer and archive the interview. After your interview, we will ask you to complete a “Use of Recordings and Materials” agreement to agree terms under which your interview is available.

Your personal data

We will store and process your personal data under the terms of the General Data Protection Regulation (GDPR 25 May 2018), and the Data Protection Act 2018. We will follow the UK Oral History Society’s best practice advice on data protection (www.ohs.org.uk/advice/data-protection/). The data in this form is held securely and not shared with anyone, unless we have to do so for legal purposes. The information contained within the interview itself will be available (if you agree) through the project’s platforms and The Archives to researchers, academics and other people who want to access the content. We will keep this data in perpetuity, to preserve the UK’s oral history and inform future research.

You can see our Privacy Statement, which confirms how we will use your data, at https://www.gloucestershire.gov.uk/media/2111081/archives-privacy-notice-v1_5.pdf.

You can request partial or complete closure of your interview to the public using the Oral History Recording Agreement which you will sign **after** your interview has been completed. You can request a copy of the personal data we hold about you at any time.

Please sign the Participation Agreement made between The Archives and you, the interviewee (“I”).

Your name (block capitals).....**Date**.....

Address.....

Phone.....**Email**.....

I agree to take part in a recorded interview and am aware that its content will be made available to the public, subject to any closure or other restrictions that I request.

Signed (by the interviewee)