

## Volunteer Role Description – Heritage Hub Volunteer Gardener

Role title:	Heritage Hub Volunteer Gardener
Responsible to:	Archives Development Manager, or other staff
Where:	The community garden at Gloucestershire Archives at the Heritage Hub
When:	Negotiable, as needed
Commitment:	Negotiable
Duration:	Year round
Purpose:	<ul style="list-style-type: none"> <li>To improve the appearance of the garden, and make it a pleasant and restful place for visitors</li> </ul>
Tasks:	<ul style="list-style-type: none"> <li>Watering</li> <li>Light pruning and cutting back</li> <li>Light weeding and dead-heading</li> <li>Planting bulbs, plants and shrubs</li> </ul>
Requirements:	<ul style="list-style-type: none"> <li>An interest in gardening</li> <li>A reasonable level of fitness</li> <li>A commitment to care for the garden all year round</li> </ul>
What's in it for you:	<ul style="list-style-type: none"> <li>The opportunity to create and maintain a new garden</li> <li>Useful work experience</li> <li>Meeting and working with staff and other volunteers</li> </ul>
Notes:	<ul style="list-style-type: none"> <li>No grass cutting required</li> <li>Basic gardening tools provided</li> <li>All garden waste will be disposed of by Gloucestershire Archives</li> <li>Volunteer must supply suitable clothes, footwear &amp; gloves</li> </ul> <p>Gloucestershire Archives will be responsible for welcoming the volunteer into the office, providing an induction and orientation, health and safety awareness &amp; training for the specific task. Volunteer travel expenses will be paid</p>
For more information contact:	archives@gloucestershire.gov.uk